

CITIZEN'S CHARTER Prisons Department, J&K

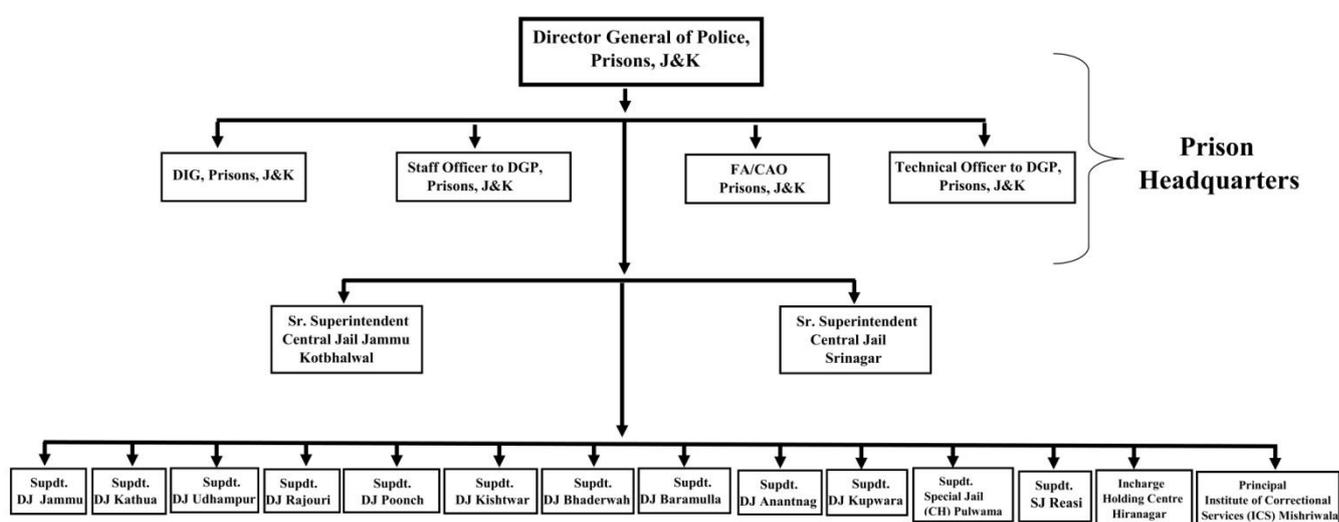
Vision

Constant and standard correctional services in a controlled environment conducive for reformation.

Mission

To ensure provision of reformatory and rehabilitative services to the offenders designed to enable them to reintegrate and contribute when reinstated in the society through a safe, secure and humane Institution for enhanced public security.

Organisational Structure



DJ= District Jail
SJ= Sub Jail

Address

Office of the Director General of Police, Prisons, J&K, Block-II, Old Secretariat, Srinagar-190001. (May-October)

Office of the Director General of Police, Prisons, J&K, Ambphalla Jammu, Opposite State Time Press – 180005. (November-April)

Working hours

9.30 a.m to 5.30 p.m – Monday to Friday

Website

All information pertaining to Prisons Department can be viewed on its website www.jkprisons.org

Services provided

- Safe detention and release of prisoners
- Wholesome and hygienic food to prisoners
- Arranging interviews of prisoners with their relatives/friends/ tele booking of interviews
- e-Mulakat and Prison Inmate Call System
- Education, spiritual, vocational and recreational activities for the prisoners in association with Government Departments/reputed NGOs.
- Medical care to prisoners lodged in jails
- Free Legal Aid to Prisoners
- Video Conferencing between courts and jails for remand/trial purpose.
- Grant of remission/parole/furlough under legal framework.

Mechanism for Redressal of grievances

- General Public can meet concerned Jail Superintendent, DIG(P) and DG(Prisons) in connection with any of their grievances on all working days
- DIG(P) / Nodal Officer for grievance– all complaints can be addressed to DG/DIG.
- Staff Officer to DGP Prisons, Departmental Vigilance Officer (DVO) nominated to redress the complaints regarding corruption.
- Visit of official and non-official visitors.
- District Committee under the Chairmanship of concerned Deputy Commissioner visits the jails periodically.
- Under Trial Review Committee visits Jails on quarterly basis.
- Petitions to trial courts – prisoners can petition about their grievances.
- Staff Officer to DGP Prisons nominated as Chairperson for redressal of complaints regarding sexual harassment at work place.

Information is being provided under Right to Information Act-2005

- Under Right to Information Act, 2005, Jail Superintendents are designated as the Public Information Officer for the concerned jails and Staff Officer to, DGP Prisons, J&K is Public Information Officer for Prisons Headquarters. Deputy Inspector General (Prisons) is the 1st Appellant Authority.
- The Department is easily accessible to public and all important disclosures are displayed at proper places in the Jails.

Official & Community Participation in jails

- Visit of Deputy Commissioners.
- Visit of District/Additional Session Judges.
- Visit of Board of Visitors.
- Reformation activities by various NGOs/Government Departments.
- Permission is being granted to research scholars, students and academicians to visit the prisons.

Interview/Communications

- Convicted Prisoners are allowed to hold interviews with family/friends once in a fortnight and to write and receive two letters a month. One interview per calendar week is allowed between Under Trial/Detenué and his/her family / close friends.
- The number of persons who may interview a prisoner at one time is ordinarily limited to three. Children below the age of 10 years are not counted for this rule.
- Notice of interview hours is posted outside all jails.
- Mulakat can be pre-booked on the following telephone numbers:

S. No.	Name of the Jail	Telephone Nos.
1.	Central Jail Jammu, Kotbhalwal	0191-2623975
2.	District Jail Jammu (Ambphalla)	0191-2579328
3.	District Jail Kathua	01922-234771
4.	District Jail Udhampur	01992-270332
5.	District Jail Rajouri	01962-259031
6.	District Jail Kishtwar	01995-259879
7.	District Jail Baderwah	01997-244910
8.	District Jail Poonch	01965-220380
9.	Sub Jail Reasi	01991-244284
10.	Central Jail Srinagar	0194-2423514
11.	District Jail Baramulla	01952234524
12.	District Jail Kupwara	01955-252037
13.	District Jail Anantnag	01932-237004
14.	Special Jail (Correctional Home) Pulwama	01933-240777
15.	Holding Centre Hiranagar	01922-274231

Acts and Rules governing administration of Jails in the UT of J&K

- J&K Manual for Superintendence and Management of Jails, 2000.
- The Prison Act, 1984.
